

**REL Pacific at McREL  
Palau Data Training 5  
Communicating Results to Different Stakeholders**

**Agenda for Day 1  
November 5, 2014  
8:30 a.m.– 3:30 p.m.**

- 8:00 – 8:30** Coffee and Connecting Time
- 8:30–9:15** Introduction
- 9:15–10:15** Objective 1: Review and Adjust Research Elements
- 10:15–11:00** Objective 2: Identify and Agree on Appropriate Interventions
- 11:00 – 12:00** Objective 3: Create a Logic Model
- 12:00–1:00** Lunch
- 1:00–2:15** Objective 3: Create a Logic Model (continued)
- 2:15–3:00** Objective 4: Understand and Apply Group Structure and Process Elements
- 3:00-3:30** Wrap Up

**Palau Data Training 5:  
Communicating Results to Different Stakeholders**

**Participant Agenda for Day 2  
November 6, 2014  
8:30 a.m.–3:30 p.m.**

- 8:00–8:30** Coffee and Connecting Time
- 8:30–9:00** Introduction
- 9:00–11:10** Objective 5: Develop an Action Plan
- Step 1: Transfer activities into action steps
  - Step 2: Create a timeline
  - Step 3: Identify persons responsible
  - Step 4: Plan how to measure progress and success
  - Step 5: Add to PowerPoint
- Objective 6: Prepare Stakeholder Presentation
- Step 1: Apply slide show and engagement strategies
  - Step 2: Prepare presentation content, slide show, and engagement strategies
- 12:00-1:00** Lunch
- 1:00-3:00** Objective 6 (continued)
- Step 2: Prepare presentation content, slide show, and engagement strategies (continued)
  - Step 3: Practice and provide feedback
  - Step 4: Reflect, adjust, and finalize
- 3:00-3:30** Wrap Up