

## Evaluation Matrix

Evaluation Question	Sample	Data	Data Collection Method	Time Frame	Analysis Method	Interpretation
<i>What evaluation question are you seeking to answer?</i>	<i>What type of sampling will you use? What will the sample size be for each group?</i>	<i>What data will you use to address this question (for example, assessment scores, survey responses, focus group data)?</i>	<i>How will you collect the data (for example, existing database query, online survey, in-person focus groups)?</i>	<i>When and how frequently will you collect the data?</i>	<i>How will you summarize the data so that the data are usable?</i>	<i>How will you reach a conclusion regarding your evaluation question?</i>

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