

Handout 1. Project Updates and Today's Focus

- 1. Review/Updates:** What education problem or question are you/your team focused on? Who is on your team/who you anticipate will be on the project?

- 2. Review/Updates:** Do you have a research question (if so, what is it)? Are there any updates to your research question since the last time we met?

- 3. Review/Updates:** How have your thoughts changed about your project since the last time we met? Any new progress or updates? Is there information you have already gathered about your question (e.g., supporting literature, exigent data sets, prevalidated surveys)?

4. Setting a Purpose for Today. We will be focusing on best-practices surrounding surveys and focus groups, and how they might be applied to your project. As we prepare for today, take a moment to reflect on the following two questions.

What needs data does your project have that might be fulfilled using a survey or focus group?	What immediate knowledge or skill needs, if addressed today, would help you execute a survey or focus group?