



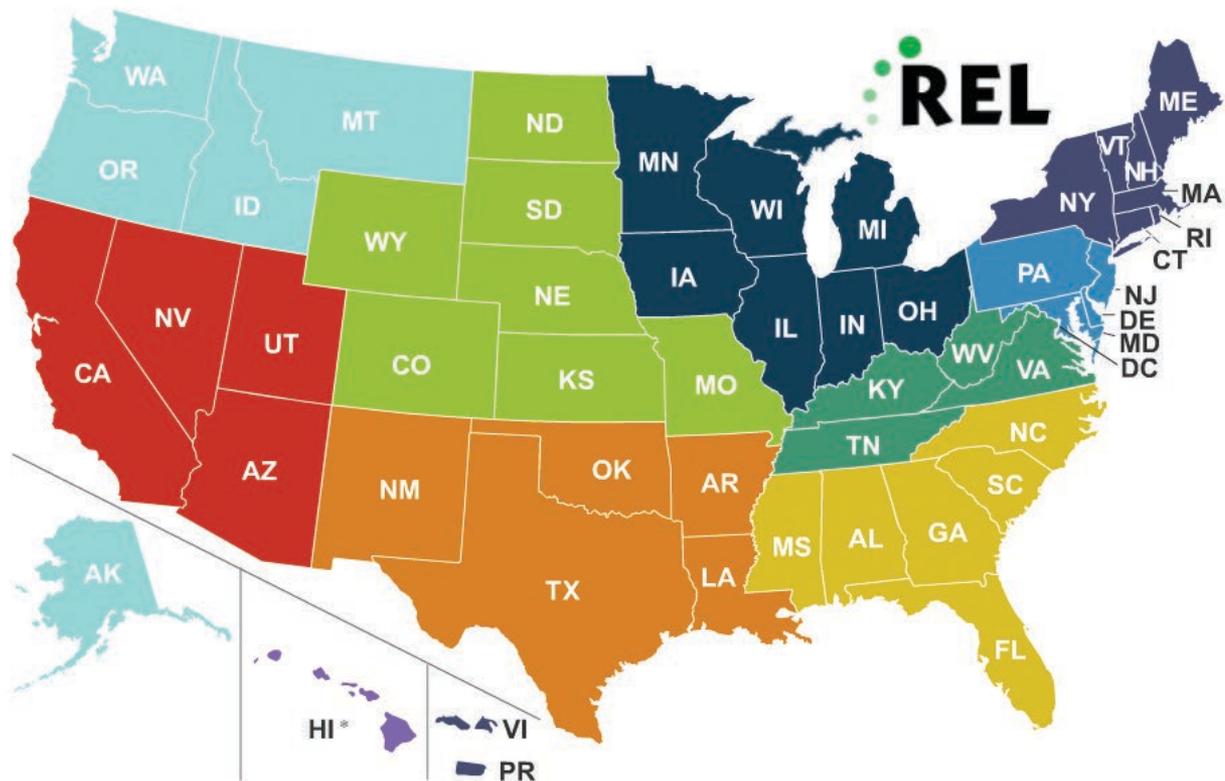
# Literacy Environmental Scan Coaching Session 1

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# Regional Educational Laboratories



- |              |          |
|--------------|----------|
| Appalachia   | NW       |
| Central      | Pacific* |
| Mid-Atlantic | SE       |
| Midwest      | SW       |
| NE & Islands | West     |

\* The Pacific Region contains Hawaii, pictured on the map, and American Samoa, the Commonwealth of the Northern Mariana Islands, the Federated States of Micronesia (Chuuk, Kosrae, Pohnpei, & Yap), Guam, the Republic of the Marshall Islands, & the Republic of Palau, not pictured on the map.

# REL Midwest States



# Agenda

1. Project overview
2. Defining a research agenda
3. Next steps
4. Closing

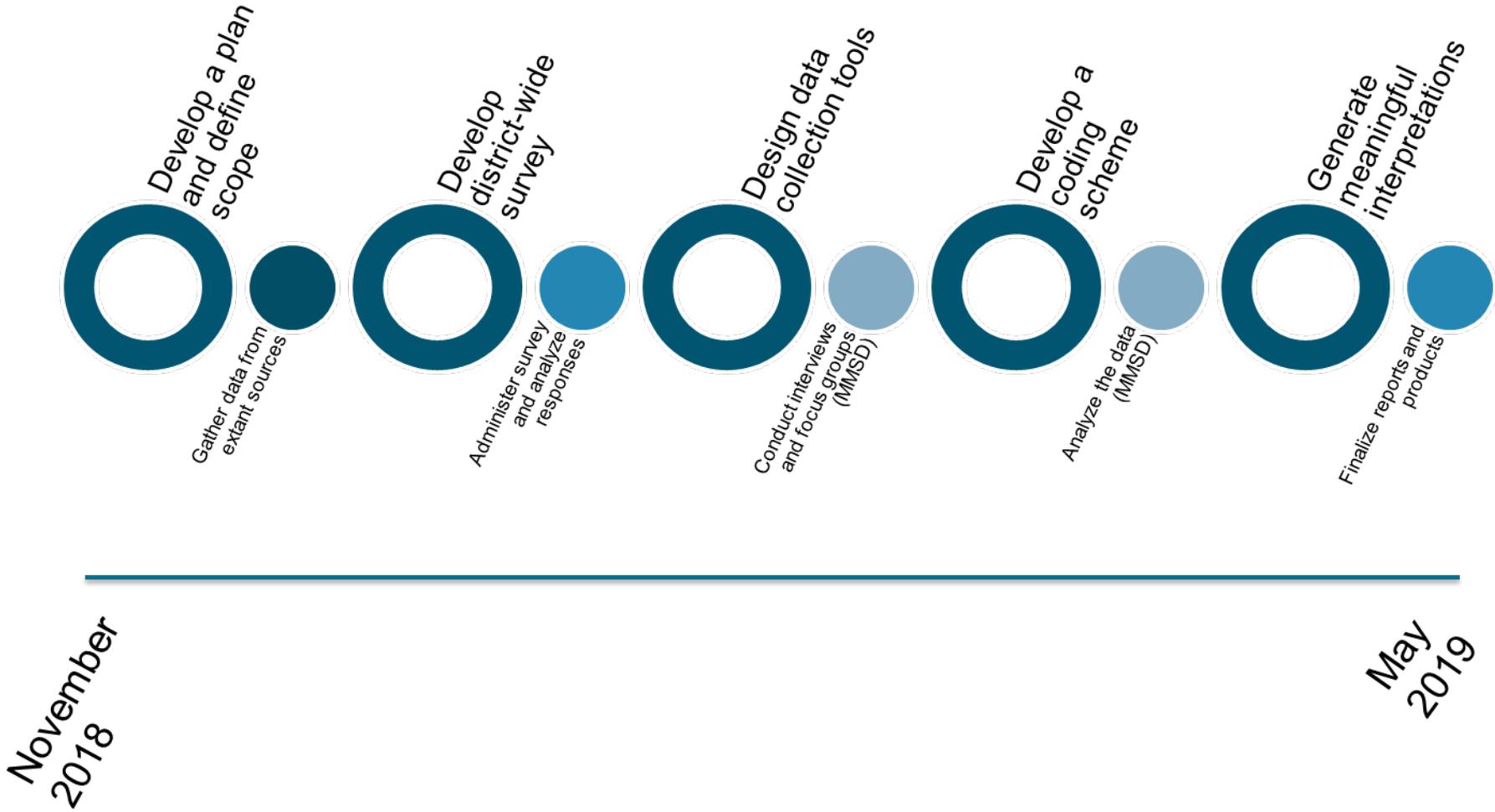
# Project overview

# What is an environmental scan?

An environmental scan is a process of studying and analyzing the current and emerging forces that exist within an educational organization's environment.

It provides comprehensive information on the current conditions in the county and/or state that may represent potential program opportunities.

# Project process map



# Roles and Responsibilities

REL Midwest will:

- Deliver training sessions, including providing necessary readings, tools and technical support to complete the scan.
- Conduct up to eight interviews, observe MMSD interviews and focus groups, and provide feedback.
- Assist MMSD with developing a coding scheme.
- Assist MMSD in creating final report and other research products.

# Roles and Responsibilities

MMSD will:

- Attend and participate in all training sessions.
- Gather extant data as needed.
- Collect new data through focus groups and interviews.
- Co-develop a coding scheme.
- Participate in collaborative analysis and interpretation.
- Collaborate to write final report.
- Provide feedback on other related project products.

# Defining a research agenda

# Activity: Defining Research Questions

- What do we **want to know** about literacy programming in MMSD?
- What do **we think we know** about literacy programming in MMSD?
- What student outcomes are of interest to the district and connected to MMSD priorities?
- What do we want to know about how these programs operate?



# Scope and logistical considerations

- What are the programs, practices, interventions of interest based on our research questions?
- Is there more information that we need to gather to clearly define the scope of this project?
- What kind(s) of end-products do we want to come out of this project?
- What is the capacity of MMSD to conduct data collection activities (time and resources)?
- What is a reasonable timeline to complete the next phase of data collection?

**Next steps**

# Preparation for next meeting



Define the tasks to be completed prior to next meeting.

Assign responsibility for each task.

Set the next meeting dates.

# Next meeting

## Focus:

1. Develop survey items.
2. Create high level priorities and plan for administration and analysis.
3. Plan next steps for interviews and focus groups.



See  
you  
next  
time!



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