

# Training Session 1

Louisiana Department of Education (LDOE)  
Training to Develop Believe and Prepare Teacher and Mentor Surveys  
March 18, 2019

## Session 1: Survey Design and Initial Planning, 9:00–11:30 a.m. Agenda

### Objectives

- For Regional Educational Laboratory (REL) and LDOE staff to meet face-to-face and start developing a comfortable working relationship.
- For LDOE staff to gain a broad understanding of the principles of survey design.
- To develop a working draft of topics that the teacher and mentor surveys should cover.

| Time             | Topic and Description                                | Materials |
|------------------|--|-----------|
| 9:00–9:15 a.m.   | Welcome, introductions, and training overview        |           |
| 9:15–9:45 a.m.   | Presentation: Overview of survey development process |           |
| 9:45–9:55 a.m.   | Break  |           |
| 9:55–11:15 a.m.  | Facilitated discussion: Initial considerations       |           |
| 11:15–11:30 a.m. | Facilitated discussion: Closing and next steps       |           |