



Training to Develop Believe and Prepare Teacher and Mentor Surveys: Louisiana Department of Education

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Session 1 goals

- Gain consensus on the purpose and initial considerations for the survey project.
- Learn about the overall survey development process.
- Decide on survey topics.
- Plan for next steps and timeline.

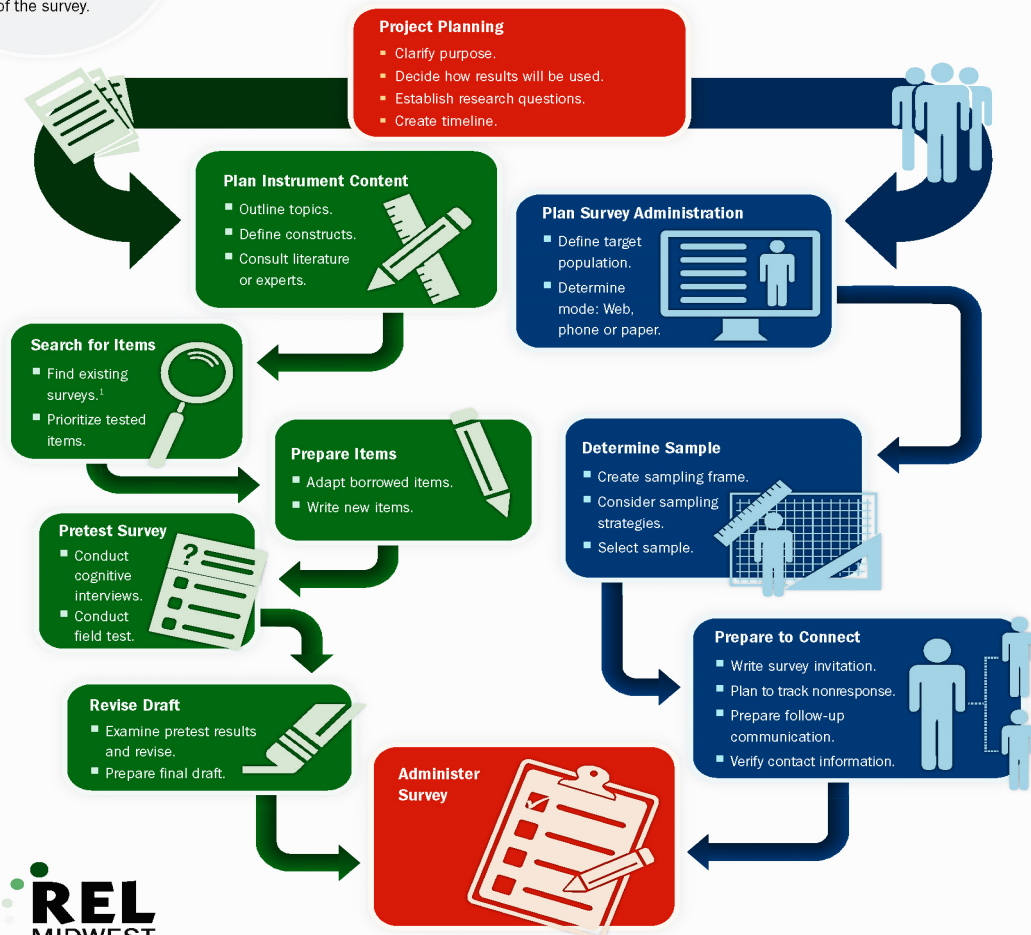
Initial considerations for planning a survey

Project planning

Survey Development Guidance Checklist

The survey team will embark on **two** types of preparation activities, leading up to the administration of the survey.

Survey instrument development includes preparing and testing the items that will appear on the survey. **Survey administration design** includes determining who will be surveyed and how.



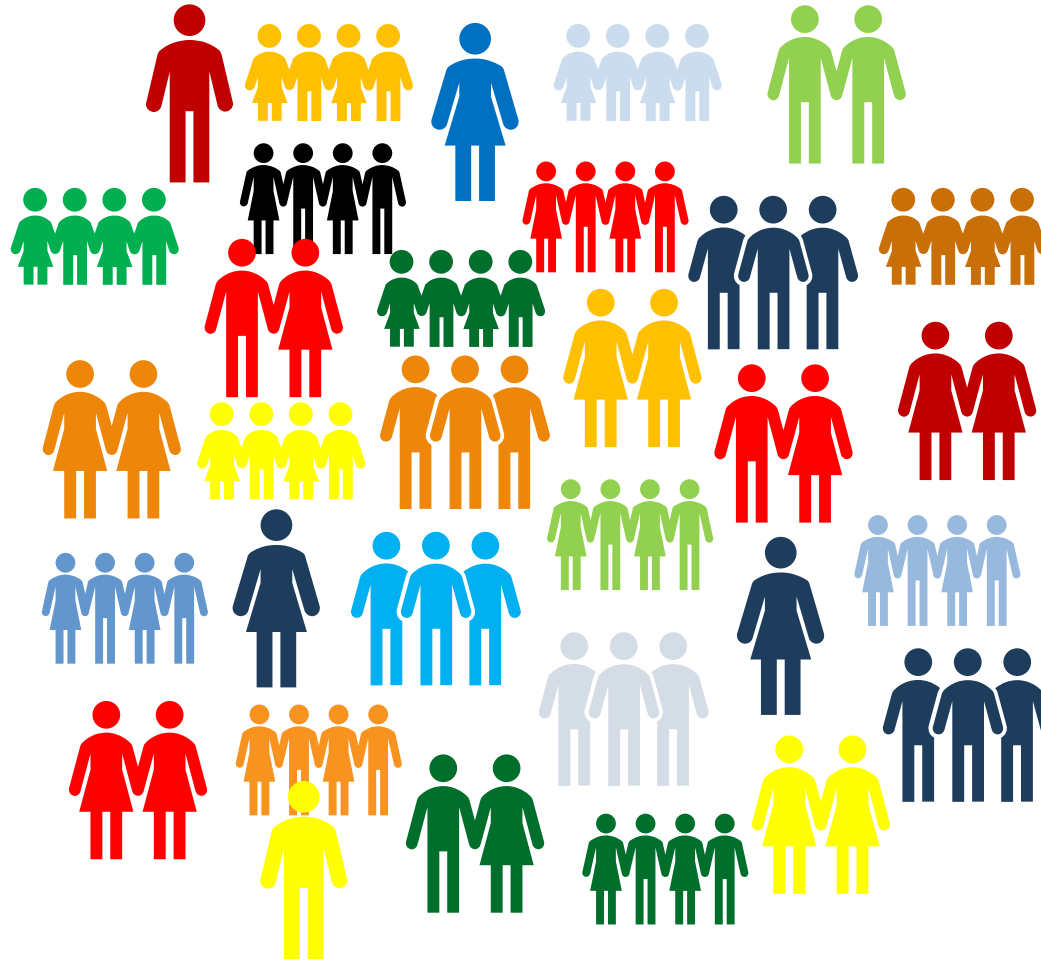
Gain consensus on the goals of the survey.



Define the **target population.**



Identify subgroups of interest.



Consider who will provide the most accurate data.



Outline survey topics. Align and limit content to the goals.



Define survey constructs.

- Training and support
- Feedback on program components
- Interactions with teachers or mentors

Identify other sources of data.

- Interviews
- Existing administrative data
- Focus groups
- Cognitive interviews

Break

Discussion

What does Louisiana Department of Education (LDOE) want to learn from this data collection effort?

What is now unknown that will be better understood by collecting these data?

What decisions will the data inform?

Discussion

What is the target population for these data (e.g., teachers, mentors, teacher preparation programs)?

Are there others besides the Believe and Prepare teachers and mentors who can provide relevant data?

Are there other sources of data that can be accessed or collected to understand the important issues?

Discussion

What are the main survey topics we will need to meet our goals?

Next Steps

Create a timeline for survey development and administration.



Remaining coaching sessions

Session 2: Survey content development

Session 3: Cognitive interviews and pretesting

Session 4: Preparing for administration



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