# Facilitator Guidance

## Supporting Principals Using Teacher Effectiveness Data
## Video-Based Workshop

**Objectives**

Participants engaging in this video-based workshop will:

- Learn how teacher effectiveness data can be used to inform strategic workforce and professional learning decisions at the school level.
- Practice making decisions regarding teacher assignment, leadership, and professional development.
- Strategize about ways to address barriers to using teacher effectiveness data.

**Audience**

This video-based workshop is designed for a team of local education agency (LEA) staff responsible for helping principals use teacher evaluation data to inform workforce decisions, including those working in departments responsible for human resources and professional development.

**Time**

The video is 25 minutes long and includes multiple places to pause, review handouts, and discuss and complete activities with colleagues. The workshop will take between one and two hours to complete depending on the length of discussions.

**Materials**

There are five handouts associated with this workshop. These are adapted from the Center On Great Teachers and Leaders professional learning module (http://www.gtlcenter.org/technical-assistance/professional-learning-modules/supporting-principals-using-teacher-effectiveness-data) on this same topic. Each participant should have copies of each of these.

- Handout 1: Infographic: Making Meaningful Use of Teacher Effectiveness Data
- Handout 2: Data Interpretation
- Handout 3: Mock Data
- Handout 4: District Assessment
- Handout 5: Action Plan

In addition, it might be helpful to have highlighters, sticky notes, chart paper and markers.

**Facilitator Tips**

- This workshop is drawn from a professional Learning module from the Center on Great Teachers and Leaders at AIR (http://www.gtlcenter.org/technical-assistance/professional-learning-modules/supporting-principals-using-teacher-effectiveness-data). This site can be very helpful to facilitators who would like additional related resources (e.g., a PowerPoint presentation, more background reading).
- We recommend users take advantage of opportunities to stop and discuss when prompted to do so in the video, which is designed to support a structured conversation.
- When completing the activities with the mock data, assure participants that there is no one right answer. The point of the activity is for participants to see how the data might be used differently depending on the local context.